

LOC DECLARATION

DECLARATION OF THE HOSTING OF The International Young Physicists' Tournament 2018

The **Local Organising Committee** hereinafter called the “LOC”, represented by Prof. Zhongyi Lu, Chairman of the Department of Physics at Renmin University of China, hereby declare the commitment of participation in the organization of the 31st International Young Physicists' Tournament, hereinafter referred as IYTP2018, as the local organising committee. The LOC understands and agrees the basic principles and master facts, and undertakes the responsibilities as listed below.

1. Basic principles

- 1.1 It is the responsibility of the LOC to adapt to all valid guidelines, regulations, decisions, and recommendations of IYPT, so that the competition will be organized in the best possible manner.
- 1.2 During the period leading up to the competition the LOC will communicate via email on a daily basis when needed with IYPT and will undertake to react to each email request within no more than 48 hours, unless expressly stipulated otherwise in this agreement.

2. Master facts

- 2.1 The Competition will be held at The Department of Physics, Renmin University of China from **19th of July 2018 till 26th of July 2018**.
- 2.2 Meeting of the IOC members (IOC meeting) will be held at The Department of Physics, Renmin University of China from **July 26th, 2018 till July 28th, 2018**.
- 2.3 During May or June 2018, an IYPT EC member will visit the premises and inspect the readiness of LOC to host the competition. They will be able to see the premises including places for accommodation, competition, dining hall, as well as meet persons responsible for local organization. They will provide the EC and LOC with a short report about the readiness of the LOC to host IYPT 2018. LOC will be provided with a checklist at least 3 weeks in advance of the visit. IYPT shall cover the costs for travel; LOC will provide lodging and full board.
- 2.4 During the period of the competition, LOC will provide lodging and full board as well as local travel related to the event and cultural program for all participants, including teams, jurors, EC members, guests, visitors, 2 IT personnel and 1 IYPT assistant.

3. Competition and IOC meeting

- 3.1 The LOC takes the responsibility to host up to 35 participating teams, consisting of 5 students and 2 Team Leaders each.
- 3.2 The LOC will also host up to 40 Jurors determined by the IYPT and 7 Local Jurors chosen by the LOC. All jurors are to be available for all physics fights.
- 3.3 Up to 35 paid registered visitors will be hosted by the LOC.
- 3.4 The LOC will host 5 EC members, the IT personnel (2 persons) and the IYPT assistant throughout the whole competition as well.
- 3.5 The LOC undertakes to host up to three guests, specified by the President of IYPT.
- 3.6 In case of less than 35 teams being pre-registered, Guest Teams up to the number of vacant places can participate in the competition. Only countries which have not already pre-registered another team can get an approval from the EC for sending a Guest Team.
- 3.7 The LOC will provide all necessary premises to hold the competition, and as well as personnel consisting of at least one team guide per each registered Team and Guest Team, 2 guides for the EC and at least 11 fight assistants.

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3.8 The LOC will host up to 50 persons for the IOC meeting, including IOC delegates, EC members, Guests and Visitors specified by the EC. The EC's guides shall be present as well. The LOC undertakes to provide a conference room equipped with a data projector and a whiteboard.

4. Accommodation and Travel

- 4.1 Team members will be accommodated in air-conditioned rooms at campus of Renmin University of China (RUC) or Friendship Hotel. There is at least one shower and two toilets per 4 persons.
- 4.2 Jurors, all Team Leaders and Visitors will be accommodated in twin rooms with private shower and toilet facilities per room in either hotel-type rooms at RUC campus or at Friendship Hotel.
- 4.3 Guests, IT persons and the IYPT assistant will be accommodated in single or twin rooms at Friendship Hotel. EC members will be accommodated in single rooms at Friendship Hotel. Each room contains a shower and toilet facilities.
- 4.4 If anyone with hotel-type accommodation (campus or Friendship Hotel) wants to upgrade to single-room accommodation, they can do so after paying an upgrade fee.
- 4.5 The LOC shall provide members participating at the IOC meeting mentioned in 3.8 with full board and lodging for no extra costs.
- 4.6 The LOC will provide local transport free of charge if required, including transfer from the airport on 19th of July to the competition venue, and back to the airport for the participants on 26th of July and for the IOC Meeting attendees on 28th of July 2018.
- 4.7 Check out time for persons in the hotel is 10am on the 26th / 28th, guests staying longer need to pay another night on their own.
- 4.8 The Secretary General and 2 IT Personnel will arrive 3 days before the start of the competition (on 16th of July) for organisational and technical purposes. The LOC undertakes to provide transport from the airport, board and lodging for them for this period. Moreover, Fight Assistants and EC's guides are required to be available for training sessions starting from 18th of July in order to gain basic skills and to be given essential instructions.

5. Board

- 5.1 All participants shall be provided with meals at least three times a day (breakfast, lunch and dinner) with a proper "all you can eat" selection suitable also for vegetarians. The first meal served shall be lunch on 19th of July and the last meal will be dinner on July 26th for all participants except for the IOC Meeting attendees. For them, the last meal served shall be dinner on July 28th.
- 5.2 Refreshments in terms of water, tea, coffee and biscuits shall be available to all participants during the competition and for the IOC meeting attendees throughout the whole IOC meeting.

6. Physics Fights and Competition rooms

- 6.1 All physics fight ("PF") rooms will be provided within the RUC campus. The LOC undertakes to provide 11 PF rooms and one room to set up the tournament office.
- 6.2 All PF rooms must accommodate three teams with 5 students each, 7 jury members, 2 fight assistants, 3 team leaders, 3 guides and 3 visitors.
- 6.3 At least one room must accommodate four teams with 5 students each, 7 jury members, 2 fight assistants, 4 team leaders, 4 guides and 4 visitors.
- 6.4 At least one other room must accommodate four teams with 5 students each, 7 jury members, 2 fight assistants, 4 team leaders, 4 guides and 30 visitors.
- 6.5 All PF rooms are equipped with two data projectors, a whiteboard, notepads, and pens. There is at least one power outlet per team member available close to the team table.

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- 6.6 Each PF room will be equipped with a computer having a stable internet access and staffed by two PF assistants trained in and charged with recording the grades given by jurors, monitoring time, collecting scoring sheets, providing new sheets to the jurors and verifying that all completed sheets are duly signed.
- 6.7 The Finals will be held in a large conference hall equipped with at least three powerful data projectors, whiteboard or blackboard and sound system. Seats for at least 250 visitors must be provided.
- 6.8 The tournament office, suitable for up to 15 persons, is to be equipped with standard office equipment - scissors, tape, stapler, pens. Internet access at the office with full access to cc.iypt.org via ssh on port 22 must be available. A printer for A4 and A3, e.g. a fast laser printer / copy machine, available as a network printer or via usb, with 3000 sheets of A4 paper and 300 sheets of A3 paper. A fast scanner (for 800+ pages), that can scan A4 and A3 sheets and save them as pdf to usb.

7. Miscellaneous

- 7.1 The LOC will organize for EC members to quickly receive SIM cards on the day of their arrival. Moreover, the LOC will provide a phonebook containing all relevant phone numbers, including a working contact number for each team guide.

A handwritten signature in black ink, reading "zhongji du". The signature is written in a cursive style and is positioned above a horizontal dotted line.

LOC