

IYPT/LOC AGREEMENT

CONTRACT AGREEMENT FOR THE HOSTING OF The International Young Physicists' Tournament 2017 Dated 11th November 2016

Between the **International Young Physicists' Tournament**, hereinafter called the "IYPT" on one side, represented by Martin Plesch, President of IYPT, and **Local Organising Committee** hereinafter called the "LOC" on other side, represented by **Ye Yeo**.

1. Basic principles

- 1.1 The IYPT hereby entrusts the organization of the 30th International Young Physicists' Tournament (hereinafter the "**Competition**") to the LOC which undertakes to fulfil their obligations in full compliance with the provisions of the IYPT Statutes and Regulations and this Contract.
- 1.2 It is the responsibility of the LOC to adapt to all valid guidelines, regulations, decisions, and recommendations of IYPT, so that the Competition will be organized in the best possible manner.
- 1.3 During the period leading up to the Competition the LOC will communicate via email on a daily basis when needed with IYPT and will undertake to react to each email request within no more than 48 hours, unless expressly stipulated otherwise in this Contract.

2. Master facts

- 2.1 The Competition will be held at the National University of Singapore from **5th July 2017 till 12th of July 2017**.
- 2.2 Meeting of the IOC members will be held in Singapore from **12th of July 2017 till 14th of July 2017**.
- 2.3 During May 2017, an IYPT EC member will visit the premises and inspect the readiness of LOC to host the Competition. They will be able to see the premises including places for accommodation, Competition, dining hall, as well as meet persons responsible for local organization. They will provide the EC and LOC with a short report about the readiness of the LOC to host IYPT 2017. IYPT shall cover the costs for travel, LOC will provide lodging and food.
- 2.4 During the period of the Competition, LOC will provide board and lodging as well as local travel related to the event and a cultural program for all participants, including Teams, Jurors, EC members, Visitors, 2 IT personnel and 1 Assistant.

3. Competition and IOC meeting

- 3.1 The LOC takes the responsibility to host up to 33 participating Teams, consisting of 5 students and 2 Team Leaders each.
- 3.2 The LOC will also host up to 35 Experienced Jurors plus up to 5 Co-opted Jurors (later all referred to as Jurors), all determined by the IYPT and 5 Local Jurors chosen by the LOC. All jurors are to be available for all physics fights.
- 3.3 The LOC will host 8 EC members, the IT personnel (2 persons) and the Assistant throughout the whole Competition as well.

IYPT/LOC AGREEMENT

- 3.4 In case of less than 33 teams being pre-registered, Guest Teams up to the number of vacant places can participate in the Competition. Only countries which have not already pre-registered a team can get an approval from the EC for sending a Guest Team.
- 3.5 The LOC will provide all necessary premises to hold the Competition, and as well as personnel consisting of at least one team guide per each registered Team and Guest Team and at least 11 fight assistants.
- 3.6 The LOC will host up to 42 persons for IOC meeting, including IOC delegates, EC members and guests specified by the EC. The LOC undertakes to provide a conference room equipped with a data projector and a whiteboard.

4. Finances

- 4.1 The LOC will receive from IYPT a registration fee of 800€ per each registered Team and Guest Team.
- 4.2 Visitors are allowed to participate in the Competition's program for providing the LOC with a fee of 800€ per person received from IYPT.
- 4.3 The LOC will receive from IYPT an upgrade fee of 80€ for upgrades from UTown to Kent Vale.
- 4.4 IYPT will transfer these fees
- not later than 10 days after the payment deadline for all fees received in time and no later than 10 days after reception of late fees,
 - 5 days after the end of the visit according to the point 2.3., based on a positive report, whatever comes later. The fee for duly registered teams and visitors is non-refundable and stays with LOC even in the case of cancellations.
- 4.5 LOC will provide not later than one month after the end of IYPT a brief financial report about the IYPT, including a report on how the IYPT collected funds were used.

5. Registration and Important deadlines

- 5.1 The IYPT will assume responsibility and will offer computer software, knowledge and personnel to operate the online registration system for all attendees at the Competition, including pre-registration, registration for all participants as well as the registration of Team Leaders and Jurors.
- 5.2 The registration system will record the personal details of all upcoming participants, Team Leaders, Jurors and visitors. The information to be collected consists of first name, last name, date of birth, gender, nationality (-ies), passport number, contact email addresses, personal photo for the booklet, T-Shirt size, status in the team (captain or member), suitability as a Juror (for one of the two leaders), IOC position, Curriculum Vitae (for the Jurors and team leader acting as juror) and travel information (arrival and departure times and means).
- 5.3 Each participating team must be pre-registered in order to take part in the Competition until 31st of January 2017.
- 5.4 The period for application of Jurors will end on 31st of March 2017. The decision of IYPT concerning the applications will be taken until 15th of April 2017.
- 5.5 The registration of a team and visitors is finalized by paying the registration fee. The registration deadline is April 26th 2017.

IYPT/LOC AGREEMENT

5.6 The identity and personal information of Team members, Team Captains and Team Leaders available to IYPT will be specified by June 9th 2017.

6. Accommodation and Travel

6.1 Team members and non-juror Team Leaders will be accommodated in air-conditioned single rooms at UTown of the National University of Singapore (NUS). There is at least one shower and one toilet per nine persons.

6.2 Jurors and Team Leader Jurors, EC members, IT persons, Assistant and Visitors will be accommodated in single or twin rooms in 2 or 3 Bedroom Kent Vale Serviced apartments. Each apartment contains a common shower and toilet facilities.

6.3 If a non-juror Team Leader wishes to upgrade from UTown to Kent Vale, it may be possible for an upgrade fee depending on availability.

6.4 The LOC shall provide members participating at the IOC meeting mentioned in 3.5 with board and lodging for no extra costs.

6.5 The LOC will provide local transport free of charge if required, including transfer from the airport on 5th of July to the Competition venue, and back to the airport for the participants on 12th of July and for the IOC Meeting attendees on 14th of July 2017.

6.6 The Secretary General and 2 IT Persons will arrive 3 days before the start of the Competition (on 2nd of July) for organisational and technical purposes. The LOC undertakes to provide board and lodging for them for this period. Moreover, Fight Assistants are required to arrive on 4th of July in order to gain basic skills and to be given essential instructions.

7. Food

7.1 All participants shall be provided with food at least three times a day (breakfast, lunch, dinner) and with a proper selection suitable also for vegetarians. The first meal served shall be breakfast on 5th of July and the last meal will be dinner on July 12th for all participants except for the IOC Meeting attendees. For them, the last meal served shall be dinner on July 14th.

7.2 Refreshments in terms of water, tea, coffee and biscuits shall be available to all participants during the Competition and for the IOC meeting attendees throughout the whole IOC meeting.

8. Physics Fights and Competition rooms

8.1 All physics fight („PF“) rooms will be provided within the university campus. The LOC undertakes to provide 11 PF rooms.

8.2 All rooms must accommodate three teams with 5 students each, 7 jury members, 2 fight assistants, 3 team leaders, 3 guides and 3 visitors.

8.3 At least one room must accommodate four teams with 5 students each, 7 jury members, 2 fight assistants, 4 team leaders, 4 guides and 4 visitors.

8.4 At least one other room must accommodate four teams with 5 students each, 7 jury members, 2 fight assistants, 4 team leaders, 4 guides and 30 visitors.

8.5 All PF rooms are equipped with two data projectors, a whiteboard, notepads, and pens. There is at least one power outlet per team member available close to the team table.

8.6 Each PF room will be equipped with a computer having a stable internet access and staffed by two PF assistants trained in and charged with recording the grades given by jurors, monitoring

IYPT/LOC AGREEMENT

time, collecting scoring sheets, providing new sheets to the jurors and verifying that all completed sheets are duly signed.

8.7 The Finals will be held in a large conference hall equipped with at least three powerful data projectors, whiteboard or blackboard and sound system. Seats for at least 250 visitors must be provided.

9. Results and Awards

9.1 According to the *IYPT Regulations*, Team Members and Team Leaders participating in the Finals are awarded gold medals and 1st place certificates, the absolute winner receives the winner's cup as well. First five Teams not participating in the Finals along with their Team Leaders are awarded silver medals and 2nd place certificates. Bronze medals and 3rd place certificates are awarded to Teams and their Team Leaders in the top half (rounded up) in the final ranking.

9.2 All other Teams obtain certificates of participation. Team Leaders of these Teams receive certificates indicating their Team's ranking.

9.3 All participating jurors will receive certificates as well.

9.4 All certificates mentioned in 9.1 to 9.3 will be signed by the Head of LOC and the President of the IYPT.

10. Miscellaneous

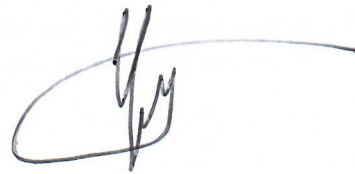
10.1 The LOC provide three prepaid SIM cards for the whole period of the competition. Moreover, the LOC will provide a phonebook containing all relevant phone numbers, including a working contact number for each team.

10.2 This Contract is governed by Code Civil Local Alsacien-Mosellan in Alsace, France.

10.3 This Contract shall become valid on the date of its execution by the parties and will expire on October 31, 2018.



Martin Plesch
IYPT



Ye Yeo
LOC