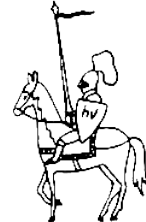




International Organizing Committee

Young Physicists' Tournament



EC meeting Minutes

November 16th – 18th 2014, Nakhon Ratchasima, Thailand

Present: Alan Allinson, Martin Plesch, Ilya Martchenko, Samuel Byland, Qian Sun,
John Balcombe, Prapun Manyum

Absent: LOC 2016 representative

1. Information by the head of LOC about preparation works 2015

Each country will be accompanied by two guides. Twenty five fight assistants will be available for managing the physics fights and helping in the office. Most of them will stay on the campus, but some of the guides (or other dedicated staff) will be available at the hotel in the morning to pick up the teams and jurors.

Each country will get a mobile phone for contacting the guides.

Any specific information needed from teams during registration process by the LOC must be negotiated with Tim Hell not later than on 15th of December. LOC is kindly asked to use only the data provided by the Currie system. Profile data might be adjusted to add the degree.

Website is running under iypt2015.sut.ac.th and will be linked from iypt.org. More information will be provided till 15th of December to the page. The registration fee will be 1200,- (LOC) + 300,- (IYPT) EUR per team and 1000,- (LOC) + 100,- (IYPT) EUR per visitor. The prize for upgrading to a single room for team leaders and independent jurors will be 210 EUR.

The expected dates for pre-registration are 5th-31st January 2015 per e-mail. Pre-registered countries shall be publicized on the webpage.

The deadline for paying the fees will be April 27th 2015. Till this date the number of visitors and any upgrades must be specified.

Registration will open in the beginning of March.

The team names shall be specified by 27th of May.

Deadline for application for independent jury members is 31st March, the decision will be made public latest on 14th of April.

LOC will accept at least 30 independent jurors specified by the IYPT.

LOC will provide at least 10 locally appointed jurors for each Physics fight. All LOC appointed jurors shall be registered by the registration deadline of 27th of April.

Most probably, there will be vans provided for transportation on site. This shall be discussed in more detail. EC suggests that the vans shall not be connected to teams individually, but rather provide times when vans are leaving specific locations.

EC will nominate the inspector no later than by the end of January. The inspecting visit will take place approximately in the first half of May.

As for the schedule, the arrival time shall be specified to be not later than 12:00. EC members shall arrive ASAP to allow an EC meeting in the evening.

Before the excursions after PFs, teams shall be allowed to go to the hotel to change. IOC meeting will be in Ayutthaya right after the IYPT competition.

2. Visit of the premises

a. Competition rooms

10 rooms that can host without problems four teams. A coffee room will be available for teams with a projector showing the status of all rooms.

It would be nice to have timings also for the breaks (add a phase to the clock?).

b. Dining room

One option is to eat near the competition rooms in an outside area. The second option would be to have lunch in the B1 building lobby with food provided on the tables. The third option is to use an air-conditioned dining hall about a kilometer away – bus/car transport probably necessary. EC suggests that an air-conditioned room would be a very good option.

c. Opening/final/closing ceremony room

Two rooms prepared, one for about 660 persons and one for 1500 persons. The room will be selected depending on the number of guests expected.

d. Accommodation

120 rooms are booked in the Sima Thani hotel in downtown, each of them suited for 2 to 3 persons (70 double rooms and 50 triple rooms). Basically team members, team leaders, IOC and EC shall be accommodated in that hotel. Further rooms are booked at the university hotel for local jurors and others.

3. Fine-tuning and signing the contract

Contract adjusted and signed.

4. IT staff for IYPT

Tim Hell will come a few days before the tournament and manage the IT preparation. *SB will contact Tim Hell and ask whether there is a candidate for the second person responsible for IT.*

5. Rules of procedure for EC

a. Agreeing the rules (pending assignment GH)

b. Keeping list of tasks (pending assignment GH)

SB will contact GH and ask him whether he will finish the task. If not, SB will take over the tasks and deliver the rules and found a task-list by the end of January 2015.

6. IYPT finances

a. Report on budget 2014/2015

Budget was discussed and will be prepared by Ilya Martchenko and sent to EC for approval latest on November 25th 2014. IM proposed to increase in budget for the Archive but the EC decided that costs for archiving should be limited to 1500 EUR. Costs for logo shall be limited to 300 EUR.

b. Budget 2015/2016

Budget shall be prepared by Ilya Martchenko not later than on 15th December 2014, based on the current budget adjusted for expected travel expenses.

c. Fundraising / alumni's

No funding exists till now. IM will contact alumni and ask for support, the letter shall be drafted and sent to EC before. Paypal account shall be organized by IM before that.

7. Measures for attracting countries to submit problems

It should be made public, which IMO's submitted problems and how many problems per country IMO were accepted. This statistics will be presented to the IOC by the problem selection committee and discussed, whether and in which way the rule of three problems per country shall be enforced.

8. Feedback on jurors

a. Online/paper system

Stay with paper system. Shall be distributed and collected by the fight assistant. MP will prepare the form and ask Tim Hell whether the form could be prepared by the existing competition software.

b. Questions to be asked

Change the form in mentioning up to three jurors with feedback on three categories plus comments.

9. Committees in IYPT

a. Disciplinary committee (pending assignment AA)

AA presented the suggestion of the committee members and the ideas of the rules of procedure.

EC agrees with Ivan Antsipau and Kent Hogan as members of the committee.

b. Jury committee rules of procedure (pending assignment MP)

MP presented the basic headlines for the rules of procedure.

The qualification conditions have to be fulfilled at the date of start of the tournament. Some chairs are happy to chair all the time, some not.

The number of jurors per round should be five for the first round and six for other rounds. *The draft of the rules will be provided by MP by 15th of December.*

c. Problems committee rules of procedure (pending assignment IM)

Draft will be delivered on 15th of December.

10. IYPT corporate identity (pending assignment GH)

SB will discuss with GH and take over the task. As the first thing the design brief shall be created – *the draft to be delivered to EC by 15th of December.*

11. Any other business

Captains of teams will be invited to the jury meeting.

Discuss for the future the standard schedule of the IYPT tournament to allow more time for meetings during the first day.